

Board Meeting Minutes

Wednesday, September 2, 2015

CALL TO ORDER: Paul Second: Becky Beckman

1. There is a motion to give Mr. Vail spending authority to spend up to \$100.00 without first getting board approval. It is approved. Paul put forth the motion, Second: Becky Beckman, all in favor = 8, against 0. Motion passed.

2. Communicating tax credits:
Why don't people donate the full \$400.00? The page to select band is easier than ever, we still need to select the school & program. Instructions on "how to" were sent out.
Usually people wait until spring to pay for California trip.
 - A. Keep people aware of credit, anyone who pays Arizona taxes, maybe current people can ask friends, neighbors who don't have kids. Make people aware you can donate any amount to help. Make thermometer progress poster. Bring out at BBQ.
 - B. Make a footer for email.
 - C. Parent meetings – Fred will tell parents what forms you will fill out, 322 form – Carry over credit.
 - D. It was mentioned a lot of the freshmen parents were caught off guard how expensive it was to join the band. If we had a note or a letter delivered to the parents, they could budget for the expense.
 - E. Mr. Vail to ask the front desk office staff to add Band Expense line item to the expenses sheet kids receive in the registration packet so the parents can see it along with the lab fees and other class fees.

3. First aid kits – Jacob Anderson is an EMT, also on band staff. He will put together a list of things to add to first aid kits. We need to buy and add to each kit.

ADJOURN – Paul Goldsworthy. Second Becky Beckman

Band Parent Meeting
Wednesday, September 2, 2015, 6:00 pm
CALL TO ORDER

Pledge of Allegiance

Board Introduction/Staff Introduction/Attendee Introduction

Approval August Meeting Minutes: Accepted - All. Opposed: - None. Minutes are posted to the Pride of Sunrise website.

Band Director:

1. Volunteers should wear a badge. We have a limit on number of badges. We need to have the gate receipts. We need you to pay gate fee if you are not helping
Two competitions are paid for by the gate fees, \$5.00 per person for gate fee.
We get 10-15 badges issued for competitions and are Division I – 96 kids
7th-8th Grader Parents badge issued/Aimee make sure you are signed up,
2. Water: Need to refill jugs at half-time. Vail will ask AD at each school if we can use their water rooms. We will give 1 bottle when we leave for bus; give another bottle when they warm up; use water jugs and refill at half-time; carry 1-2 cases on water carts.
3. Clean uniforms: 5-6 times, there is a warranty to follow, need help to do the dry cleaning.
4. Away Games: We play around 6:40 – 6:45 at the beginning of the night. This year, put uniforms on at SMHS.
5. Megan Schaeffner is the student managing the texting program under Mr. Vail's direction.

Reminders: SMS text messages from Megan Schaeffner.

- A. Parent texts are emergencies and arrival times – Parents text @mschaeff to 81010
- B. Student texts are reminders – Students text @smhsmb2015 to 81010.
- C. Megan will send out a one hour reminder before the monthly parent meeting. This information is already on the home page.
6. Friday, September 11th game in Flagstaff, we will not participate.
7. Friday, September 18th 3:45pm 7th/8th Grader night
 - A. Need 6 people to feed the kids. We will perform the pre-game, National Anthem, and form the letters SMHS on field, stand tunes.
 - B. We need a second trip to refill the water jugs. We need extra help after Half-Time, about 5 – 6 parents to walk students who cannot stay for the entire game back to the band room so they can collect their cases and put items away, if they need to put items away.
 - C. What are we serving? The committee was elected and will decide the menu. Last year band parents served peanut butter and jelly sandwiches; or 2 hot dogs, chips, soda or water.
8. Friday, October 23rd Homecoming BBQ
 - A. Visiting team is Kellis High School.
 - B. Serving kids dinner at 4:00pm, 4:30 serve BBQ to public.
 - C. Need a lot of extra help, a planning committee, food and food storage. We can sell BBQ tickets to everyone = family, neighbors, school staff, friends, etc.
 - D. Food served by school staff. Vail will talk to staff;
 - E. storage; coordination need to be discussed and decided then report to Vail;
 - F. Committee Members are: Cadi Davis, Aimee Cunningham, Mark Schaeffner, Margie Nelson.
 - G. Need donations from different source. Cook in crockpot, buy from Costco.
 - H. On Menu: Hot dogs, BBQ Chicken, chips, cookies, water, soda.
 - I. Cannot use Christine Gabaldon this year.
 - J. Questions
 1. Can a parent go back into cafeteria to assist?
 2. Ticket prices \$5.00 each. Paul will print tickets and have ready for October 2

3. Kids can start selling more than 2 weeks ahead of event.
4. Sign – Delores Munoz will get the correct date and put on the sign. IF a restaurant donates food, Vail has to let the front office know of donation.
5. BBQ night – Aimee will set up Sign-Up Genius. Servers need a food handler’s card. Food Handler’s card – on line \$10.00 do not need to go anywhere to pay or pick up card. Just go to Maricopa.gov website and find the test. You can print out the food handler’s card from the website.

9. Away Games: We need signs “Bus 1”, “Bus 2” & “Bus 3”. Two Chaperones per bus, need attendance list. Chaperones inform bus driver number of kids on the bus and number of adults on the bus.

10. Tax Credit

Anyone in the State of Arizona can donate to the band.

Our expenses:

Color Guard Uniforms	\$ 2,100.00
Color Guard Flags	\$ 2,500.00
Drumline Stadium Hardware	\$ 2,000.00
Baritones (2)	\$ 2,600.00
Sousaphones (3)	\$13,200.00
Total	\$22,400.00

Tax credit available \$1,500.00 with current shortfall \$20,900.00.

\$52.25 Families contributing \$400.00

Need to have current usable equipment. Can do tax credit on line.

Individual \$200.00 and \$400.00 for couple, married filing joint.

Go to the Peoria Unified School District website to contribute. You can also get paper forms from Mr. Vail and on the website.

Arizona forms 301, 322, & I40 get money back file form 301 & 322. Form 322 is the fees and contribution to public schools. It doesn’t need to be the maximum; you can carry forward up to 3 years. The amount to contribute to have a tax liability (a child you claim). Changes took place 2016 – make payment Jan-April and assign to 2016 tax year. Azdor.gov (Arizona Department of Revenue.)

Objections/Reasons people do not participate in Tax Credit

Cash flow is short

Do not understand how taxes work

Tell everyone how you can give any dollar amount

We are competing with other sports and activities

Website: <http://prideofsunrise.org>. Subscribe to the calendar. Any suggestions on things you want to see on website, please let Mr. Vail or a Board member know.

Ed Martin and Mark Schaeffner will meet to develop a general letter to leave for vendors.

Treasurer Report:

1. View the treasurer’s report that was passed around.

A. \$3,000.00 – clean uniforms, awards for game ball, awnings equipment, bank charges (2.5% credit card, Square account), supplies, equipment repair. Use funds generated to pay for shirts \$2,500.00 and the rest in revenues for cleaning. Re-Budget fund balance is helping.

B. Estimated on shirt collections due and uniform cleaning is \$1,500.00; half of band has not paid their participation fees yet.

C. It would be helpful to add a line for Participation Fee for band on the form for registration. They are never on the fee document. Vail to do with front office.

Fundraising Coordinator:

1. Everyday buying through website encouraged. If purchasing items from Walmart through the website, Walmart delivery for free for items over \$35.00. We get a percentage of the sales (from 1-15%) depending on the items ordered and vendor. There is an email update every month into PayPal Account of the amount of money deposited into our PayPal account.
2. Cucina Tagliani vouchers are online, we get 20% from food orders and that is listed on the vouchers.
3. PBSN all home games will be streamed live on-line. Companies can sponsor any part of the game. A cost sheet is available.

Donations Coordinator:

1. Needs fulfilled: Batteries for bass amp, Mark is in the process of checking for cup donations, BBQ items, need cups for Friday's game. May need to purchase cups for 9/4 game at Arcadia.
2. May take 30 days to 6 weeks for PepsiCo, Gatorade/Water donation to arrive. We are fast approaching the time to ask for another pallet of Gatorade and water.

Volunteer Coordinator:

1. Aimee passed around the sign-up sheet for future games
2. Competition sign-ups will hold with only a date, not a time because we don't want to put a "dummy" time in the slot and then have to change it. That way there is only one time to remember.
3. Sign-Up Genius wants a time field filled out for every participant. You cannot leave the time slot blank or as TBD.

ADJOURN: 7:16pm, Second: Becky Beckman